



COMMISSION WORK SESSION MEETING COMMUNITY ROOM

March 21, 2022 @ 8:30AM

- **Discussion re:** Budget Parameters and Priorities.
 - **Discussion re:** Review of Capital Budget Requests.
 - **Discussion re:** Board Reappointment of Gerald Groggel to Fort Ellis Fire Service Area Board and Al Malinowski to Big Sky Meadow, Trails, Recreation & Parks Special District.
 - **Discussion and Decision re:** Engineer Term Contract RFQ.
 - **Discussion and Decision re:** Pretrial Services/Misdemeanor Probation Officer Retirement System.
 - **Discussion and Decision re:** Rest Home Interim Director of Nursing Training Wage.
 - **Discussion and Decision re:** Health Department Personnel Request for Clinical Administrative Services/Billing Specialist.
 - **Discussion and Decision re:** MDT Request for RAISE Grant Letter of Support.
 - **Discussion and Decision re:** Letter of Support for CHP's work in West Yellowstone.
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- **Board Liaison Updates**
 - **County Administrator Update**

General Discussion Topics

- Office Procedures
- Legislative Issues
- CAO Matters
- Criminal Justice Issues
- Mass Transit
- Mental Health
- Public Health Matters
- Public Relations
- City of Bozeman Matters
- Road Matters

Budget Parameters

Items for consideration to prepare the Start-Up Budget.

- 1) Start with last year's approved budget and remove any one-time expenses and/or revenues.
- 2) Add wage increases as determined by Commission.
- 3) Add full year cost of new positions from FY 2022.
- 4) Build in certain capital – Rollovers, Core, Transportation, Bridge, etc.
- 5) Building Maintenance Fees – Fund or push to departments.
- 6) Storage Facility Box Storage – Do you want to charge a fee?
- 7) Outside Agencies – In the past, funding for several outside agencies have been included in the Start-Up Budget and as long as those agencies submit an application for funding, those have not been reviewed. Their applications are only reviewed if they ask for additional funding. I'm attaching a list of those organizations for your review.
- 8) There are several items built in to the Capital Projects Fund (4010) attached for review.
- 9) There are several items built in to the PILT Fund (2900) attached for review.
- 10) Financial Duties Transition – Funded Finance – Revenues personnel and operations through a transfer from PILT.

Gallatin County, Montana
Capital Improvement Plan
 FY '23 thru FY '27

PROJECTS BY DEPARTMENT

Department	Project #	FY '23	FY '24	FY '25	FY '26	FY '27	Total
911 Communications							
Cisco ASR Router	2023-DS-001	7,500					7,500
Console Furniture - 911 Center - Rollover	2023-DS-002	175,000					175,000
Console Furniture - Backup 911 Center - Rollover	2023-DS-003	55,000					55,000
Voice Paging Solution	2023-DS-004	27,000	5,000	5,000	5,000	5,000	47,000
ECC Storage	2023-DS-005	16,000					16,000
Eaton Capacitor Upgrade	2024-DS-001		6,000				6,000
Desks / Furniture - Records - Rollover from FY22	2024-DS-002		80,000				80,000
Cisco Main Network Switches	2027-DS-001					30,000	30,000
Turnkey Battery Replacement	2027-DS-002					42,000	42,000
911 Communications Total		280,500	91,000	5,000	5,000	77,000	458,500
Administrator							
Fleet Management	2021-AD-001	273,708	360,221	442,240	442,240		1,518,409
County Daycare Facility	2021-AD-002	1,130,000					1,130,000
Rest Home Parcel Development	2023-AD-001	80,000		2,000,000			2,080,000
Administrator Total		1,483,708	360,221	2,442,240	442,240		4,728,409
Clerk and Recorder							
DS 950 Tabulator	2023-CR-001	114,285					114,285
Clerk and Recorder Total		114,285					114,285
Commission							
Equipment for court of record	2022-CM-001	20,000	20,000	20,000	20,000		80,000
Commission Total		20,000	20,000	20,000	20,000		80,000
Conservation & Parks							
Zero Turn Mower - Core	2022-PC-001			4,000			4,000
Paved Parking Improvements	2022-PC-111	350,000					350,000
Maintenance Building	2022-PC-222	300,000					300,000
Toolcat Replacement	2023-PC-001		60,000				60,000
Restroom at Run Dog Run	2023-PC-005		30,000				30,000
Mower Attachment for Toolcat	2023-PC-010	8,500					8,500
Concrete Pads for Picnic Tables	2024-PC-001	18,000					18,000
Landscaped Quiet Area	2024-PC-002	40,000					40,000
Playground Restroom	2024-PC-003	35,000					35,000
Conservation & Parks Total		751,500	90,000	4,000			845,500
County Attorney							
Justice Building for Sheriff and Court Services	JusticeBldg		4,500,000	500,000			5,000,000
County Attorney Total			4,500,000	500,000			5,000,000

Department	Project #	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Court Services							
Reserve - DUI Task Force reserve carryover	2021-DUI-001	118,000					118,000
Court Services Facility	2022-CS-001	4,500,000	50,000				4,550,000
Court Services Total		4,618,000	50,000				4,668,000
Emergency Management							
Core - Fire Wild Land Unit Truck 2017	2020-DE-003	70,000					70,000
Staff Vehicle	2022-DE-002	50,000					50,000
Big Sky Office	2022-DE-004			20,000			20,000
Coordination Center Expansion	2022-DE-005	125,000	1,375,000				1,500,000
Middle Creek Early Warning	2023-DE-001	15,000					15,000
Emergency Management Total		260,000	1,375,000	20,000			1,655,000
Engineering							
Transportation Infrastructure Reserve	2023-EN-001	2,000,000					2,000,000
Infrastructure Project	2023-EN-002	2,000,000					2,000,000
Transportation Infrastructure Reserve	2024-EN-001		1,000,000				1,000,000
Transportation infrastructure Reserve	2025-EN-001			2,000,000			2,000,000
Engineering Total		4,000,000	1,000,000	2,000,000			7,000,000
Fairgrounds							
Surface Treatment-Barn Road	2022-FG-012	105,792					105,792
Electric Service to West Annex RV	2023-FG-002	50,000					50,000
Upgrade Full Service RV Water/Sewer	2023-FG-004	50,000					50,000
Riding Scrubber	2023-FG-005	23,000					23,000
Big 4 Restroom Remodel	2023-FG-009	25,000					25,000
Multipurpose Building	2024-FG-001		5,000,000				5,000,000
Surface Treatment - Denecke Lot	2025-FG-001			918,000			918,000
Surface Treatment - Trails/Open Space	2025-FG-002			500,000			500,000
Teleboom Forklift	2025-FG-003			35,000			35,000
Submeter Haynes Pavilion	2025-FG-004			6,000			6,000
Exhibit Building Paging System	2025-FG-005			6,000			6,000
Surface Treatment - Tamarack Lot	2026-FG-001				850,000		850,000
Expand Seating at Anderson Arena	2026-FG-002				1,350,000		1,350,000
Horse Barn N of Anderson	2027-FG-001					555,000	555,000
AG Center/Gun Range Roof Ice Melter	2027-FG-002					16,000	16,000
Surface Treatment Oak Lot	2027-FG-003					650,000	650,000
Riding Mower	2027-FG-004					12,000	12,000
Fairgrounds Total		253,792	5,000,000	1,465,000	2,200,000	1,233,000	10,151,792
Finance							
Digital Signature Software	2023-FI-001	30,000					30,000
Accounting Capital Reserves	2023-FI-002	2,813					2,813
Finance Total		32,813					32,813
Grants							
Pogreba Snow Removal Equipment	2023-GR-007	277,778					277,778
Pogreba Runway, Taxiway, Apron Maintenance	2024-GR-008		333,334				333,334
Grants Total		277,778	333,334				611,112

Department	Project #	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Justice Court							
Equipment Reserve	2022-JC-001	5,000	2,000				7,000
Equipment Reserve	2023-JC-001	0					0
Justice Court Total		5,000	2,000				7,000
Local Water Quality District							
Replacement Streamflow Meter	2024-WQ-004		6,000				6,000
Local Water Quality District Total			6,000				6,000
Logan Landfill							
Major Facility Expansion-Perimeter Fence Rollover	2023-LF-001	300,000					300,000
Class 4/Cell 2 Closure	2023-LF-002	754,000					754,000
Facility Expansion - Phase 1/Cell 5 Design	2023-LF-003	75,000					75,000
Transfer Station/Public Tipping Area Rollover	2023-LF-005	4,000,000					4,000,000
Expansion-Phase 1/Cell 5 Construction	2023-LF-006	2,937,000					2,937,000
Articulated Water Wagon	2023-LF-007	525,000					525,000
BCS Infrastructure Repairs	2023-LF-008	75,000					75,000
BCS Mobile Office	2023-LF-009	20,000					20,000
Torque Multiplier	2023-LF-010	10,000					10,000
Ripper Attachment 850L	2023-LF-011	25,000					25,000
Expansion Reserve Rollover	2023-LF-012	1,200,000					1,200,000
Equipment Reserve Rollover	2023-LF-013	420,000					420,000
Reserve-Closure/Post Closure Rollover	2023-LF-014	234,000					234,000
Pickup 2500	2023-LF-015	50,000					50,000
Facility Expansion - Perimeter Fence	2024-LF-001		460,000				460,000
Facility Expansion - Phase 1/Cell 5 Construction	2024-LF-002		3,515,640				3,515,640
Landfill Dozer	2024-LF-003		550,000				550,000
LF Gas Management/Testing/Design	2024-LF-004		100,000				100,000
Facility Expansion - Perimeter Fencing	2025-LF-001			400,000			400,000
Phase/Cell 4 Closure	2025-LF-002			100,000			100,000
Facility Expansion - Phase1/Cell 5	2025-LF-003			3,465,642			3,465,642
Articulated Haul Truck	2025-LF-004			400,000			400,000
Trackhoe Excavator	2025-LF-005			275,000			275,000
LF Gas Management/Testing/Design	2025-LF-006			100,000			100,000
LF Gas Management Design/Plan/Testing	2026-LF-001				2,000,000		2,000,000
Kincaid Sprayer	2026-LF-002				80,000		80,000
Facility Expansion - Perimeter Fencing	2026-LF-003				325,000		325,000
Logan Landfill Total		10,625,000	4,625,640	4,740,642	2,405,000		22,396,282
Noxious Weed							
Spray Truck - Core	2023-WD-001	50,000					50,000
Service Truck - Core	2023-WD-002	50,000					50,000
Reserve - General	2023-WD-003	38,902					38,902
Spray Unit - Core	2025-WD-001			7,000			7,000
ATV	2026-WD-001				10,000		10,000
Spray Truck - Core	2027-WD-001					65,000	65,000
Service Truck - Core	2027-WD-002					55,000	55,000
Noxious Weed Total		138,902		7,000	10,000	120,000	275,902
Operations & Procurement							
Core - Motor Pool	2020-OP-002		35,000				35,000
Storage Facility Backup Generator	2021-OP-008		15,000				15,000

Department	Project #	FY '23	FY '24	FY '25	FY '26	FY '27	Total
CH Boiler Replacement	2022-OP-001		120,000				120,000
Reserve - OP - Carpet	2022-OP-016	25,000					25,000
Annex Soffit Repair	2023-OP-001	25,000					25,000
Annex AHU Replacement	2023-OP-002		35,000				35,000
Motor Pool Reserve	2023-OP-003	17,528					17,528
Remodel HR Office	2023-OP-011	6,000					6,000
Epoxy Coat Concrete Stairwell	2023-OP-016	7,500					7,500
Remodel Guenther for Victim Services	2024-OP-001		50,000				50,000
Reserve CH Air Handling Unit Upgrade	2024-OP-002		15,000				15,000
Additional Parking at DC	2024-OP-003		35,000				35,000
Operations & Procurement Total		81,028	305,000				386,028
Planning							
Big Sky Community Organization OEP Reserve	2023-PL-001	75,000					75,000
Rimkus Conservation Easement Reserve	2023-PL-007	175,950					175,950
Planning Total		250,950					250,950
Public Health Department							
Copier Reserve - Health HHS	2023-PH-002	8,500					8,500
Copier Reserve - Health ENV	2023-PH-003	1,914					1,914
Health Administration Reserve	2023-PH-004	106,269					106,269
EHS Online Application Platform Rollover	2023-PH-007	5,000					5,000
EHS Lobby Renovation	2023-PH-009	20,000					20,000
Public Health Department Total		141,683					141,683
Rest Home							
Patient Lifts	2022-RH-003	8,000	8,000	8,000			24,000
Generator Overhaul	2023-RH-001	20,000					20,000
Window Replacement Rollover	2023-RH-001A	50,000					50,000
Soffit Replacement Rollover	2023-RH-001B	30,000					30,000
Overhaul Air Handling Unit	2023-RH-001C	5,000					5,000
Reserves - Administration	2023-RH-003	150,000					150,000
Reserves - Administration	2024-RH-001		150,000				150,000
Replace Flooring	2024-RH-002		150,000	150,000	100,000		400,000
Reserves - Administration	2025-RH-001			150,000			150,000
Replacement Beds	2025-RH-002			13,440	13,440	13,440	40,320
Reserves - Administration	2026-RH-001				150,000		150,000
Rest Home Total		263,000	308,000	321,440	263,440	13,440	1,169,320
Road and Bridge							
FLAP Grant	2022-RB-010		300,000	250,000			550,000
Core - Road - Rotary Broom	2023-RB-001	60,000					60,000
Core - Road - Loader 3 yard	2023-RB-002	225,000					225,000
Core - Road - Loader 6 yard	2023-RB-003	325,000					325,000
Core - Road - Pickup with fuel tank	2023-RB-004	8,250					8,250
Sand Storage Shelter	2023-RB-005	75,000					75,000
Bedliners (2) Replacement	2023-RB-006	35,000					35,000
Br 177 - Trail Creek Road	2023-RB-007	300,000					300,000
Boiler Controls	2023-RB-008	25,000					25,000
Core-Road-Snowplow	2023-RB-009	270,000					270,000
Winter Maintenance Building	2023-RB-010	600,000					600,000
Road-Truck Mounted Auger	2023-RB-011	35,000					35,000
Road - Pavement Maintenance Software	2023-RB-012	35,000					35,000

Department	Project #	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Monforton Path Improvements	2023-RB-014	85,000					85,000
Road - Plow Sander Boxes (2)	2023-RB-015	60,000					60,000
Road - Forklift	2023-RB-016	25,000					25,000
Capital Improvement Project #1	2023-RB-018	1,000,000					1,000,000
Capital Improvement Project #2	2023-RB-019	1,000,000					1,000,000
Br 136 - Airport Road	2023-RB-020	120,000					120,000
Core - Road - Pickup with fuel tank	2023-RB-021	8,250					8,250
Core - Road - Pickup with fuel tank	2023-RB-022	8,250					8,250
Core - Road - Pickup with fuel tank	2023-RB-023	8,250					8,250
Core - Road - Pickup with fuel tank	2023-RB-024	8,250					8,250
Core - Road - Pickup with fuel tank	2023-RB-025	8,250					8,250
Br 114 - Moffit Gulch Road Rollover	2023-RB-027	90,000					90,000
Equipment Reserves	2024-JV-001		200,000				200,000
Core - Road - Equipment Trailer	2024-RB-001		60,000				60,000
Core - Road - Snowplows (2)	2024-RB-002		540,000				540,000
Heated Pressure Washer	2024-RB-003		10,000				10,000
Diagnostic Scan Tool	2024-RB-004		10,000				10,000
Bedliners (2) Replacement	2024-RB-005		35,000				35,000
Br 062 - Stagecoach Trail Road	2024-RB-006		90,000				90,000
Br 066 - Stagecoach Trail Road	2024-RB-007		150,000				150,000
Br 504 - Stagecoach Trail Road	2024-RB-008		90,000				90,000
Core - Road - Dump Trucks (2)	2025-RB-001			320,000			320,000
Core - Road - Pup Trailer	2025-RB-003			48,000			48,000
Core - Road - Pickup with fuel tank	2025-RB-004			40,000			40,000
Portable Equipment Hoist	2025-RB-005			50,000			50,000
Bedliners (2) Replacement	2025-RB-006			35,000			35,000
Br 037 - Beatty Road	2025-RB-007			90,000			90,000
Br 042 - Hamilton Road	2025-RB-008			230,000			230,000
Br 177 - Trail Creek Road Rollover	2025-RB-010	300,000					300,000
Core - Road - Fifth Wheel Tractor Truck	2026-RB-001				120,000		120,000
Core - Road - Asphalt Patcher	2026-RB-002				40,000		40,000
Core - Road - Loader 3 yard	2026-RB-003				225,000		225,000
Bedliners (2) Replacement	2026-RB-004				35,000		35,000
Bridge on Nelson Road	2026-RB-005				60,000		60,000
Bridge on Maiden Rock Road	2026-RB-006				60,000		60,000
Br 203 - Axtell Ancaney Road	2026-RB-007				60,000		60,000
Br 052 - Griffin Drive	2026-RB-008				80,000		80,000
Br 513 - Cooper Road	2026-RB-009				80,000		80,000
Br 121 - Sedan Road	2026-RB-010				60,000		60,000
Br 413 - Heeb Road	2026-RB-011				50,000		50,000
Br 103 - Dry Creek Road	2026-RB-012				70,000		70,000
Br 274 - Prairie Road	2026-RB-013				60,000		60,000
Br 160 - Potter Siding Road Rollover	2027-RB-001					70,000	70,000
Br 244 - Law Road Rollover	2027-RB-002					70,000	70,000
Bridge on Maiden Rock Road Rollover	2027-RB-003				80,000		80,000
Br 203 - Axtell Ancaney Road Rollover	2027-RB-004				80,000		80,000
Road and Bridge Total		4,714,500	1,485,000	1,063,000	1,160,000	140,000	8,562,500

Sheriff

Detention Center Capital Reserves	2022-DT-001	100,000					100,000
Loading Dock Rollover	2022-DT-005	15,000					15,000
Detention Center - Inmate Benefit Rollover	2022-DT-015	115,000					115,000
Electronic Medical Records	2022-DT-14	28,000					28,000
Reserve - Big Sky	2022-SO-001	20,050					20,050
Reserve - Three Forks Vehicle	2022-SO-002	74,650					74,650
Reserve - Sheriff - Prior Year	2022-SO-003	60,000					60,000

Department	Project #	FY '23	FY '24	FY '25	FY '26	FY '27	Total
West Yellowstone Interview Room Rollover	2022-SO-004	31,841					31,841
Core - Sheriff Vehicle Replacement	2022-SO-007	700,550					700,550
Big Sky Vehicle (1)	2022-SO-008	85,626	68,979	70,358	71,827	75,000	371,790
Sheriff Radios 10/yr	2022-SO-009	56,000	56,000	56,000	56,000	56,000	280,000
Integrated Vehicle and Body Camera Project	2022-SO-017	129,000	129,000	129,000	129,000		516,000
Reserve - Search and Rescue	2022-SR-001	100,000					100,000
Search and Rescue Building	2022-SR-002	6,700,000					6,700,000
SAR Truck Replacement	2022-SR-003	50,000	50,000			55,000	155,000
Search and Rescue Snowmobile	2022-SR-004	16,000	17,000	18,000	19,000	19,500	89,500
Search and Rescue Snowbulances	2022-SR-006	9,000				11,000	20,000
Search and Rescue Side-by-sides	2022-SR-007	60,000	32,000	32,000	20,000		144,000
Search and Rescue Trailers	2022-SR-008	15,000	7,000	7,500	7,500	8,000	45,000
In-Car Printers	2023-SO-001	28,000					28,000
Drone High Resolution Daytime Viewable Display	2023-SR-001	10,000					10,000
FARO 3D Laser Scanner	2024-SO-001		30,000				30,000
Enclosed Scene Trailer	2025-SO-001			10,000			10,000
Big Sky Sheriff's Office Facility	2025-SO-016			2,000,000			2,000,000
DC Work Program Van	2026-DC-001				90,000		90,000
Sheriff Total		8,403,717	389,979	2,322,858	393,327	224,500	11,734,361
WYHB Refuse District							
Backhoe	2024-SW-001		135,000				135,000
Scale Equipment Upgrades	2024-SW-002		10,000				10,000
Semi Tractor	2025-SW-001			20,000			20,000
Wheel Loader	2026-SW-001				80,000		80,000
Wheel Loader	2026-SW-002				80,000		80,000
Fence Repair/Replacement	2027-SW-003					5,000	5,000
WYHB Refuse District Total			145,000	20,000	160,000	5,000	330,000
GRAND TOTAL		36,716,156	20,086,174	14,931,180	7,059,007	1,812,940	80,605,457

Report criteria:

- All Categories
- All Contacts
- All Departments
- All Dept/SubActivity data
- All Fund data
- All Object Code data
- All Priority Levels
- All Projects
- All Source Types
- Status: Active or Pending or Submitted

MEMORANDUM

TO: County Commissioners
FROM: Harlee Lynch
RE: Board Appointment for Public Meeting on March 22, 2022

Fort Ellis Fire Service Area Board

There are three vacancies on the Fort Ellis Fire Service Area Board due to the resignation and term expiration of board members. Mr. Gerald Groggel has been contacted and wishes to be reappointed for another three year term which will expire on April 1, 2025. This vacancy has been posted in the Bozeman Daily Chronicle and on the Gallatin County Website, meeting notice requirements.

Big Sky Meadow Trails, Recreation & Parks Special District

There are two vacancies on the Big Sky Meadow Trails, Recreation & Parks Special District due to the term expiration of board members. Mr. Al Malinowski has been contacted and wishes to be reappointed for another three year term which will expire on April 1, 2025. This vacancy has been posted in the Bozeman Daily Chronicle and on the Gallatin County Website, meeting notice requirements.



APPLICATION FOR BOARDS AND COMMITTEES

Name Gerald Groschel Date 3-1-22

Address 661 Rifle Rd City Bozeman State MT Zip 59715

E-Mail Address gegroschel@

Phone: (Home) 406-599-1389 (Work) _____ (Cell/Other) _____

Are you a resident of Gallatin County? Yes No Length of residency in Gallatin County: 15 yrs

Board or Committee you are applying for: Fort Ellis Fire Service Area Board

Occupation: Physician

Employer: Retired

Have you previously served on a County or City board? Yes No If so, which board and for how long?

Fort Ellis Fire Service Area Board - 12 yrs

Past Memberships and Associations: Timberline Creek Road Maintenance

Association

Current Memberships and Associations: _____

List any relevant qualifications and/or related experience. Attach any additional information or a résumé, if you prefer.

Presently serving on the board

What are your primary objectives for serving on this board?

Support fire services in mt Ellis area + build new station

References (Individual or Organization)
Milt Cech Phone: _____
Steve DeBoer Phone: _____
John Graves Phone: _____

An interview may be required if deemed necessary. Thank you in advance for your interest.

<p>RETURN COMPLETED APPLICATION TO: Gallatin County Commission 311 West Main, Room 306 Bozeman, MT 59715 PHONE: 406-582-3000 FAX: 406-582-3003</p>	<p>OR: Complete the application on-line and save it to your computer. Then email it as an attachment to Commission@gallatin.mt.gov</p>
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Received 4/1/19 JK

APPLICATION FOR BOARDS AND COMMITTEES

Name Al Malinowski Date 3-27-2019

Address PO Box 161203 (52 Primrose Lane) City Big Sky State MT Zip 59716

E-Mail Address al_mal@yahoo.com

Phone: (Home)406-993-2351 (Work)406-995-2850 (Cell/Other)406-539-2351

Are you a resident of Gallatin County? Yes No Length of residency in Gallatin County: 24 years

Board or Committee you are applying for: Big Sky Meadow Trails, Recreation and Parks Special District

Occupation: Real Estate Development

Employer: Gallatin Partners, Inc.

Have you previously served on a County or City board? Yes No If so, which board and for how long?

Big Sky Resort Area District Board - 8 years.

Past Memberships and Associations: Have served on numerous HOA boards in Big Sky; also have previously coached basketball at the Big Sky School District for 20 years.

Current Memberships and Associations: Currently serving as Chairperson of the Big Sky Community Organization

List any relevant qualifications and/or related experience. Attach any additional information or a resumé, if you prefer. I believe my years of experience on the BSCO board will be valuable for me to be able to understand the comparable issues that the park district may have. I also believe these two organizations need to work closely together to be most effective for the Big Sky community.

What are your primary objectives for serving on this board? My first goal for serving on this board will be to continue advancing the successes the current board has been able to achieve. I would also like to assist with the effort to expand the existing park district boundaries to more appropriately represent and include the entire Big Sky community.

References (Individual or Organization)
Mary Wheeler Phone: 406-539-1745
Ciara Wolfe Phone: 406-570-2418
Jerry Scott Phone: 406-539-2850

An interview may be required if deemed necessary. Thank you in advance for your interest.

<p>RETURN COMPLETED APPLICATION TO: Gallatin County Commission 311 West Main, Room 306 Bozeman, MT 59715 PHONE: 406-582-3000 FAX: 406-582-3003</p>	<p>OR: Complete the application on-line and save it to your computer. Then email it as an attachment to Commission@gallatin.mt.gov</p>
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Commission Working Group Agenda Item

From: Court Services

RE: Pretrial Services/Misdemeanor Probation Officer (PTS/MPO) Retirement System

Summary: I respectfully request that Gallatin County Commission work with MACO to propose legislation to include PTS/MPO Officers into the Game Warden's retirement system.

Currently, PTS/MPO are considered within the PERS retirement system. This is based upon statute. However, every other Peace Officer within the State of Montana is placed within either the Game Warden's, Municipal Police Officers' or Sheriff's retirement system.

Current Statutes:

Section 46-1-202, MCA defines who are Peace Officers;

"(17) "Peace officer" means any person who by virtue of the person's office or public employment is vested by law with a duty to maintain public order and make arrests for offenses while acting within the scope of the person's authority."

Section 46-23-1005 and 46-9-505, MCA provides our PTS/MPO Officers the authority to make arrests.

Section 46-23-1005 (3) MCA states; "A publicly employed misdemeanor probation officer may order the arrest of an offender as provided in **46-23-1012**.

Section 46-23-1012, MCA states; Arrest when violations of probation alleged -- probation compliance plan -- probation violator intervention; "(1) At any time during probation, if a probation and parole officer reasonably believes that the probationer has violated a condition of probation, a court may issue a warrant for the arrest of the probationer or a county attorney may issue a notice to appear to answer to a charge of probation violation."

Section 46-9-505, MCA states; "(3) If the defendant has been released under the supervision of a pretrial services agency, referred to in **46-9-108(1)(f)**, an officer of that agency may arrest the defendant without a warrant or may deputize any other officer with power of arrest to arrest the defendant by giving the officer oral authorization and within 12 hours delivering to the place of detention a verified written statement setting forth that the defendant has, in the judgment of the officer, violated the conditions of the defendant's release."

Section 19-8-301, MCA, Membership in the Game Warden's retirement system states;

“19-8-301. Membership -- inactive vested members -- inactive nonvested members. (1) Except as provided in **19-8-302**, the following state peace officers must be covered under the game wardens' and peace officers' retirement system and, beginning on the first day of employment, must become and shall remain active members for as long as they are employed as peace officers:

- (a) game wardens who are assigned to law enforcement in the department of fish, wildlife, and parks;
 - (b) motor carrier officers employed by the department of transportation;
 - (c) campus security officers employed by the university system;
 - (d) wardens and deputy wardens employed by the department of corrections;
 - (e) corrections officers employed by the department of corrections;
 - (f) probation and parole officers employed by the department of corrections;
 - (g) stock inspectors and detectives employed by the department of livestock; and
 - (h) drill instructors employed by the department of corrections.
- (2) (a) An inactive member with at least 5 years of membership service is an inactive vested member and retains the right to purchase service credit and to receive a retirement benefit under the provisions of this chapter.
- (b) If an inactive vested member chooses to take a lump-sum payment rather than a retirement benefit, the lump-sum payment consists of only the member's accumulated contributions and not the employer's contributions.
- (3) (a) An inactive member with less than 5 years of membership service is an inactive nonvested member and is not eligible for any benefits from the retirement system.
- (b) An inactive nonvested member is eligible only for a refund of the member's accumulated contributions.

Proposed legislation:

Add to Section 19-8-301, MCA – “(i) State or local government Pretrial Services and Misdemeanor Probation Officers.”

REQUEST FOR QUALIFICATIONS
by GALLATIN COUNTY
for ENGINEERING and SURVEY SERVICES and/or
GRANT ADMINISTRATION SERVICES

Gallatin County, Montana is soliciting proposals for engineering and survey services related to the County's infrastructure (roads, bridges, buildings, etc.), survey, assistance with grant writing/administration, and planning needs or any additional engineering/professional services as deemed appropriate by the County. The County may utilize the firm for a period of five years for all engineering related activities that are the responsibility of the County and when requested by the County. The agreement and payment terms will be negotiated with the selected offeror.

Firms offering assistance with grant writing/administration services may submit qualifications to provide only those services.

The services to be provided may include, but are not limited to:

1. Assisting the County with infrastructure projects including grant funded projects.
2. Providing surveying services as deemed appropriate by the County.
3. Planning and grant writing/administration as deemed appropriate by the County.
4. Design and construction engineering for selected projects, allowing subcontractor utilization as necessary to support project needs.
5. Preparing construction bid packages in conformance with County requirements and supervising the bid advertising, tabulation, and award process, including preparing the advertisement for bid solicitation, conducting the bid opening, and issuing the notice to proceed.
6. Conducting pre-construction conferences.
7. Providing full project management and grant writing/administration services during selected projects.
8. Providing construction management services.
9. Assisting the County staff with day-to-day questions.
10. Assisting the County with all of the above services as they relate to disaster recovery and federal and state disaster assistance.
11. Any other items that the County deems necessary for day-to-day operation or for selected projects.

There is no guarantee that the Gallatin County will require any number of the above and the County may solicit additional consultants as needed.

Responses to the RFP should include:

1. The firm's legal name, address and telephone number.
2. The principal(s) of the firm and their experience and qualifications.
3. The experience and qualifications of the staff to be assigned to the contract.
4. A description of the firm's prior experience that qualifies them to provide the services described above.
5. A description of the firm's current work activities and how these would be coordinated with Gallatin County projects.

Respondents will be evaluated according to the following factors:

- The qualifications of the professional personnel to be assigned to the contract (20%)
- Related experience on projects that will meet the needs of the County (20%)
- The consultant's capability to meet time and project budget requirements based on present and project workloads (20%)
- Recent and current work for Gallatin County (20%)
- Overall quality of the proposal (10%)
- Location (10%)

The selection of the successful firm will be based on an evaluation of the written responses and an interview if the County deems the latter is necessary. The award will be made to the most qualified offeror whose proposal is deemed most advantageous to the County all factors considered. Unsuccessful offerors will be notified as soon as possible.

Questions should be directed to _____ at (406) _____. Responses must be directed to the Gallatin County Commission, Gallatin County Courthouse, 311 West Main, Bozeman, MT 59715, and postmarked no later than _____ 2021. Please state "GALLATIN COUNTY ENGINEERING CONSULTANT" on the outside of the response package. Include 3 copies of the response. Responses may not exceed 15 one-sided pages, excluding a cover letter and personnel resumes.

This solicitation is being offered in accordance with state statutes governing procurement of professional services. Accordingly, Gallatin County reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate, and to waive any irregularities.

Section 3 Public Notice: Federal guidelines governing the use of grant funding may require Gallatin County to provide, to greatest extent feasible, opportunities for training and employment arising in connection with the federally funded project be extended to local lower-income residents. Further, to the greatest extent feasible, business concerns located in our substantially owned residents of the project area will be utilized.

**Gallatin County Commissioners
Bozeman, Montana**

Joe Skinner

Scott MacFarlane

Zach Brown

Attest:

Hamlin, Pam

From: Vaughn, Darcel
Sent: Tuesday, March 15, 2022 12:25 PM
To: Agenda
Subject: DON Training

Would you please put the following on an available Monday Morning Meeting Agenda:

Discussion and Decision - Rest Home Interim Director of Nursing Training Wage

Explanation:

- Our Director of Nursing, Sara Vanuka, will be leaving us and moving to North Carolina (estimated by summer)
- We have a current RN who is interested in learning the DON job and becoming our Interim DON once Sara leaves
- Request an additional \$2/hr when RN is training
- If approved will need to do MOU with the Union (Michelle already has MOU for such a purpose)

I will attend meeting.

Thank you.

Darcel Vaughn

Administrator
Gallatin Rest Home
1221 W. Durston
Bozeman, MT 59715
406-582-3304 (office)
406-404-4001 (cell)

Hamlin, Pam

From: Eichenfels, Lauren <leichenfels@mt.gov>
Sent: Wednesday, March 16, 2022 4:42 PM
To: Brown, Zach; MacFarlane, Scott; Skinner, Joe
Cc: Kloberdanz, Cameron; Gates, Dave; Buthod, Mitch; Scott, Chris; Ewan, Levi; Hamlin, Pam; Jason Karp
Subject: RE: MDT Request for RAISE Grant Letters of Support (LOS)

Good afternoon, Commissioner Brown,

Many thanks to you and the board for the quick response and willingness to consider our request for support! We appreciate your questions, and I've visited with our project team to offer the following information in response:

- The project was originally nominated for pavement preservation, then was changed to a capital improvement project to accommodate the anticipated railroad overpass or underpass. The current scope of work for the project was nominated into MDT's Tentative Construction Program (TCP) in 2020. The project is funded by federal aid National Highway System (NHS) core funds and associated State of Montana matching funds. More information about project development and funding for the project is outlined on MDT's Active Projects webpage here: [Jackrabbit - Madison to Main Quarterly Updates | Montana Department of Transportation \(MDT\) \(mt.gov\)](#). Being awarded a RAISE planning grant for this project would benefit Montana and the traveling public by funding design for the project without using our limited NHS core funds. If this application for RAISE grant funds is not successful, design for the project will be funded as originally planned when nominated through NHS core funds and matching State of Montana funds.
- Yes – the RAISE Discretionary Grant Program is within the bipartisan Infrastructure Investment and Jobs Act (IIJA) that was recently passed by Congress and signed into law as the Bipartisan Infrastructure Law (BIL). This discretionary grant program is nationally competitive, and funds both capital and planning grant awards to projects selected by USDOT. You can find more information about RAISE, as well as past discretionary grant programs (BUILD, TIGER) here: [RAISE Discretionary Grants | US Department of Transportation \[transportation.gov\]](#).

We hope this helps answer your questions! Please let us know if you would like to discuss the project and/or this application further, otherwise thank you again for considering an LOS for this application.

Best,



Lauren Eichenfels

Transportation Planner – Communication & Public Involvement

Rail, Transit and Planning Division | Montana Department of Transportation

2701 Prospect Ave.

Helena, MT 59620-1001

406-444-7614 | leichenfels@mt.gov

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From: Brown, Zach <Zach.Brown@gallatin.mt.gov>
Sent: Wednesday, March 16, 2022 3:08 PM
To: Eichenfels, Lauren <leichenfels@mt.gov>; MacFarlane, Scott <Scott.MacFarlane@gallatin.mt.gov>; Skinner, Joe <Joe.Skinner@gallatin.mt.gov>
Cc: Klobberdanz, Cameron <cklobberdanz@mt.gov>; Gates, Dave <dgates@mt.gov>; Buthod, Mitch <mbuthod@mt.gov>; Scott, Chris <Chris.Scott@gallatin.mt.gov>; Ewan, Levi <Levi.Ewan@gallatin.mt.gov>; Hamlin, Pam <Pam.Hamlin@gallatin.mt.gov>; Jason Karp <belgradeplanning@cityofbelgrade.net>
Subject: [EXTERNAL] RE: MDT Request for RAISE Grant Letters of Support (LOS)

Hi Lauren,

We will consider submitting a letter at one of our public work session meetings next week. Pam, will you please add this to next Monday's work session agenda for decision?

Lauren, can you help me understand what the plan for this project might be if this grant is not funded? I am surprised to hear that this is outside of MDT's 5 year funding plan. I was under the impression that this project was more imminent than that it now appears to be.

Also, is this RAISE grant part of the bipartisan infrastructure package that passed out of congress a couple of months ago?

Zach Brown
Gallatin County Commissioner
582-3006 (office)
551-3879 (cell)

From: Eichenfels, Lauren <leichenfels@mt.gov>
Sent: Wednesday, March 16, 2022 2:52 PM
To: MacFarlane, Scott <Scott.MacFarlane@gallatin.mt.gov>; Brown, Zach <Zach.Brown@gallatin.mt.gov>; Skinner, Joe <Joe.Skinner@gallatin.mt.gov>
Cc: Klobberdanz, Cameron <cklobberdanz@mt.gov>; Gates, Dave <dgates@mt.gov>; Buthod, Mitch <mbuthod@mt.gov>; Scott, Chris <Chris.Scott@gallatin.mt.gov>; Ewan, Levi <Levi.Ewan@gallatin.mt.gov>
Subject: MDT Request for RAISE Grant Letters of Support (LOS)
Importance: High

Honorable Board of County Commissioners:

Greetings! The Montana Department of Transportation (MDT) is submitting a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for planning funding for the Belgrade – Urban Improvements Project.

This project currently sits outside of MDT's five-year funding plan, making it a planning priority for the department's RAISE grant applications in 2022. If successful, this award would provide much-needed funds for MDT to develop project plans and move forward with the design phase; ultimately expediting the project timeline towards completion. The proposed work would occur in Belgrade on Jackrabbit Lane, generally between Madison Avenue and Main Street, and would include expansion of the route to a five-lane facility (currently three-lanes), a new grade-separated railroad structure and nonmotorized facilities like sidewalks.

At this time, MDT is seeking your support for this grant application through a signed letter of support (LOS). These discretionary grant programs are highly competitive, and documented support from local and regional entities benefitting from the proposed project increases the chances of a successful application. For ease of submission, a draft LOS for this project is attached. Please feel free to simply date, add your organization/entity name, sign and return this letter, or provide a personally written letter based on your knowledge of the project. To assist with your LOS and to

provide additional information on the project and RAISE grant criteria, a memo of talking points is also attached. The only formatting we request is that your signed (handwritten or electronic) letter be on official letterhead, or that you include your contact information in the event the grant evaluation team needs to verify your support.

This application is time sensitive, so we are asking that your signed letter be sent by email to leichenfels@mt.gov **no later than close of business (COB) on Thursday, March 31st**. Please don't hesitate to contact us with any questions or concerns, otherwise we thank you for your consideration!

All the best,



Lauren Eichenfels

Transportation Planner – Communication & Public Involvement
Rail, Transit and Planning Division | Montana Department of Transportation
2701 Prospect Ave.
Helena, MT 59620-1001
406-444-7614 | leichenfels@mt.gov

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Date

The Honorable Pete Buttigieg, Secretary
U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Subject: RAISE Grant Application for Belgrade – Urban Improvements Project

Dear Secretary Buttigieg:

On behalf of **Org/Entity NAME**, I am writing to express our support of the Montana Department of Transportation (MDT)'s RAISE grant funding application for the Belgrade – Urban Improvements Project (also known as Jackrabbit – Madison to Main for public involvement purposes).

Located in the rapidly growing Gallatin Valley, just miles west of the bustling micropolitan city of Bozeman, lies the city of Belgrade. While Bozeman has risen to national interest in recent years as a destination for travel, outdoor recreation and industry, Belgrade has also seen substantial growth and change. In addition to historically being a more affordable, less urban residential alternative to Bozeman, Belgrade is also home to the Bozeman Yellowstone International Airport – Montana's busiest airport location in 2021. Commercial truck traffic from Interstate 90 (I-90), active freight movement by rail, and tourism thru-traffic to Yellowstone National Park, Bozeman, Big Sky, and other popular destinations have also turned Belgrade into a busy multimodal transportation hub in recent years.

Unfortunately, improvements to Jackrabbit Lane have not kept pace with the growth, and current infrastructure will not accommodate Belgrade's anticipated future growth or development as a city. The residential, industrial and tourism traffic has created several outstanding needs on this route that will ultimately impact congestion, safety, mobility, and access in Belgrade if they are not addressed. To provide long-term solutions to meet these needs, MDT plans to widen the highly trafficked thoroughfare of Jackrabbit Lane from the existing three-lane road to a five-lane facility. This will result in two travel lanes in both directions, a center turning lane and four-foot shoulders on both sides of the road. To pave the way for safe multimodal travel in this community, MDT's project plans will also include a railroad (track previously leased by MRL and transitioning to BNSF) underpass or overpass on Jackrabbit Lane near Main Street, as well as sidewalks and ADA improvements.

This project currently sits outside of MDT's five-year funding plan, making it a planning priority for the department's RAISE grant applications in 2022. If successful, this award would provide much-needed funds for MDT to develop project plans and move forward with the design phase; ultimately expediting the project timeline towards completion.

On behalf of the community and traveling public of Montana, I thank you for your consideration of this important project and look forward to its swift completion.

Sincerely,

**NAME, Title
Organization**



Memorandum

To: Elected Officials and Stakeholders for MDT's Belgrade – Urban Improvements Project

From: MDT Rail, Transit & Planning Division

Date: March 15, 2022

Subject: Talking Points for RAISE Grant Letter of Support (LOS): Belgrade – Urban Improvements Project

Talking Points for LOS

This Letter of Support (LOS) is intended to support the Montana Department of Transportation (MDT)'s application for federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funding for the Belgrade – Urban Improvements Project. This project is a new application for RAISE grant funding and has not been submitted in response to prior notices of funding opportunities (NOFOs) for past grants – known previously as BUILD and TIGER.

Belgrade – Urban Improvements Project

- The Belgrade – Urban Improvements Project, also known to the public as Jackrabbit – Madison to Main, is located in Gallatin County. The proposed work would occur in the city of Belgrade on Jackrabbit Lane (N-291), a National Highway System (NHS) route, generally between Madison Avenue and Main Street.
- Jackrabbit Lane is currently a three-lane arterial with one travel lane in each direction and a center turn lane. Several commercial and industrial business accesses, as well as four public approaches intersect Jackrabbit Lane between Madison Avenue and Main Street. The project currently proposes to expand Jackrabbit Lane to a five-lane facility by adding an additional travel lane in each direction with curb, gutter, and nonmotorized facilities like sidewalks, as well as a new grade-separated railroad structure.
- The project is intended to provide improvements that meet MDT's design standards and that make the roadway safer and more efficient for users. Providing a grade separation of the railroad at this location could positively benefit traffic operations, improve travel times, and increase vehicular and nonmotorized safety.
- The Belgrade – Urban Improvements Project will improve multimodal transportation safety, access, and congestion for local, commercial, and industrial traffic. Upon completion, this project will remove traffic flow and congestion conflicts between the frequent high-speed trains using the at-grade crossing on Jackrabbit Lane and the high volume of motorized and nonmotorized users of this important NHS principal arterial that also functions as a designated school bus and emergency services route.
- This project currently sits outside of MDT's five-year funding plan, making it a planning priority for the department's RAISE grant applications in 2022. If successful, this award would provide much-needed funds for MDT to develop project plans and move forward with the design phase; ultimately expediting the project timeline towards completion. If the project is not completed, and Belgrade and Gallatin County experience the explosive growth seen in the last decade that is projected to continue at an annual population growth rate of 3.5%, it is likely that economic growth will be dampened as congestion continues to increase and reduce the mobility of goods and accessibility of individuals along the Jackrabbit Lane corridor.

2022 Grant Criteria:

- The RAISE grant application has a few new or notably focused primary criteria for the 2022 selection process we hope you'll consider as you draft your LOS:
 - Safety – project will improve safety for a variety of system users and transportation modes on an increasingly busy thoroughfare for local, visitor and commercial traffic
 - Environmental Sustainability – project will generally improve congestion for motor vehicle traffic and train traffic along this route
 - Quality of Life – project will generally improve the quality of life for residents by improving safety, maintaining access to essential services, and reducing congestion
 - Mobility and Community Connectivity – project will improve mobility and community connectivity for a variety of system users, including commercial/freight transport, public transit and nonmotorized users
- RAISE grant applications are also reviewed under secondary criteria of economic competitiveness, state of good repair, partnerships and collaboration, and innovation.

copies: