

## GALLATIN COUNTY SPEED LIMIT PROCEDURES

- 1) Residents complete a Citizen Petition for a speed limit and submit it to the County Clerk & Recorder's Office. The Clerk and Recorder's office can only accept the physically signed, original petition documents. The petition can be submitted to them in person or by US mail. Their address is: Gallatin County Courthouse, 311 W Main St, Room #203, Bozeman, Mt 59715.
- 2) Every signer must include their printed name, signature, address and telephone number. Gallatin County requests that each Petition include signatures from a majority of those living or directly accessing the road on a regular basis.
  - a. \*Petition should include one main point of contact with phone number.
- 3) A traffic investigation is performed by the County Road & Bridge Department.
- 4) The recommended speed limit is forwarded by the County Road & Bridge Department to the County Commission.
- 5) The County Commission submits a request to the County Attorney's Office to draft the applicable ordinance or resolution for placement on a public meeting agenda.
- 6) The County Attorney's Office drafts an ordinance or, when applicable, a resolution for placement on a public meeting agenda.
- 7) Once the ordinance/resolution is prepared, the County Commission Office schedules it on upcoming public meeting agenda(s) and notifies the main contact of the date of the scheduled meetings.
- 8) Speed limits set by ordinance become effective 30 days after the second and final reading, and once appropriate speed limit signs have been erected. Resolutions are effective upon installation of the appropriate speed limit signs.
- 9) The Road & Bridge Department will install speed limit signs on County maintained roads.
  - a. The Road Department is willing to assist with appropriate placement of signage if requested.
  - b. Signs must comply and be installed according to MUTCD.